

# All the Right Moves – Switzerland



**Britannia**

Removals. Storage and International Shipping

## Importing Goods To Switzerland

### Importing Your Personal Effects

Switzerland has always been a popular European destination for people looking to move overseas. Consequently Britannia has been providing an excellent shipping and removal service to this location for many years. Household and personal effects can be transported to Switzerland in various ways; overland by road van, by sea containers or by air.

### Custom clearance/documentation

As Switzerland is not a member of the EU it will be necessary to clear your goods through customs on arrival. In general you will have to satisfy the authorities that you have the necessary status to be domiciled in Switzerland. You will have to prove you have obtained accommodation, a work permit if you are intending to take up employment and complete a Swiss Customs Declaration. Britannia can provide the necessary customs forms and other information on importing household effects.

### Computer Tracking

Through satellite and computer technology we are able to monitor the progress of your consignment.

### Bar Coding

All Groupage consignments will be bar coded before they are loaded into the shipping container. This will ensure that no items are left at origin.



### Transit Times

Transit times can vary subject to the method of transport chosen, size of your consignment and the final destination. Britannia will advise you once this information is established.

### Prohibitions and Restrictions

In general it is in your interest not to import the following items:

- Firearms & ammunition
- Inflammable goods & substances
- Plants & plant material
- Perishables or otherwise
- Alcohol, narcotics and dangerous goods
- Offensive material

There are restrictions in transporting some classes of goods across borders and within some countries. Several countries restrict the value or volume/weight of such goods as alcohol, tobacco and cigarettes. Recent changes to legislation in Europe means that it is now forbidden to travel through France in any vehicle carrying more than a minimal amount of cigarettes or alcohol. If a vehicle is stopped and searched and these are found amongst household effects there are huge fines plus the costs of delays to the vehicle and costs to any third parties who are thus also affected.





## Welcome To Britannia Switzerland

### Britannia In Switzerland

Britannia has established a long standing and successful relationship with a network of dedicated removers who will assist you with your destination services. Their full contact details will be sent to you prior to the forwarding of your consignment. Our agents are part of our extended Britannia family and we meet with them on a regular basis to ensure high standards of service are maintained.

### Storage

Should you require storage prior to delivery this can be arranged. You should expect to pay locally a one off storage handling fee, plus a monthly storage charge. Please ensure that your marine insurance policy is extended for the period of the storage.

### Insurance

Britannia Movers International is regulated by the Financial Services Authority and accordingly is authorised to provide fully comprehensive marine insurance cover. An insurance pack will be forwarded to you with your quotation.

### Domestic Pets

Britannia can recommend a specialised shipper of animals to assist you in sending your family pet(s) from home to home. They will coordinate all documentation and necessary veterinary procedures.



### Destination Services

If you have selected a full door to door service Britannia will deliver the goods to your new home. Goods will be placed in the relevant rooms. All furniture will be unwrapped and cartons packed by Britannia will be unpacked on to a flat surface and all used packing materials will be removed from site on the delivery day.

Although there will be insurance implications you retain the right not to have some or all items unpacked should you choose.

Alternative destination services are available subject to final destination and method of transport, Britannia can advise you of the options available.

### Motor Vehicles

Importation of motor vehicles to Switzerland will be subject to compliance, it is probable that duty and tax will apply. Shipment of right-hand vehicles is not recommended.

### On Arrival

Britannia can offer advice and information on a variety of aspects relating to living in Switzerland.

### Money Transfer

Britannia are also able to recommend a Currency Broker who should give you a more competitive rate than your Bank and save you money.





# YOUR MOVING GUIDE CHECKLIST

## Well in advance

### Have you done the following?

- Booked your move date with Britannia
- Ensured your removal plan fits with your schedule
- Discussed any potential changes with Britannia
- Made us aware of any items requiring extra care
- Made arrangements to ship your pets with a specialist company
- Booked your flights to your new country (if applicable)
- Disposed of items not to be shipped

## In advance

### Have you notified the following of changes to your personal details?

- Telecoms provider (Mobile + Landline)
- Satellite company
- Electricity supplier
- Gas/Oil supplier
- Water company
- Local Council
- TV Licencing
- Bank & Mortgage providers
- HP/Credit Cards/Loan Companies

### Have you considered the following?

- Doctor – Have you taken advice on transferring your medical records, or advice on medical care in your new country?
- Dentist/Optician – As above
- Education – Transferred or obtained academic records of your children and investigated educational services in your new country
- Insurance – Have you discussed your emigration with all of your insurance providers?
- Income Tax/National Insurance – Have you informed your local tax office of your emigration?
- Pension(s) – Have you informed your Pension provider(s)?

- Motor vehicles – If you are leaving or selling your vehicle in the UK you must notify the DVLA to avoid complications. If you are shipping your vehicle ensure all relevant paperwork is complete. Please ask Britannia for guidance on this matter

- Driving Licence – Notify DVLA of your emigration and investigate driving licence requirements in your new country

- Currency Exchange\* – Have you considered the most efficient and cost effective way of transferring your money to a new country? Please ask us to provide you with a leaflet on our special scheme for Britannia customers

- Do you need to have your mail forwarded to a friend/relative's address in the UK?

- Passports – Have you provided Britannia with copies of passports/visas (if required) for all family members/people moving with you?

## Shortly before you go

### Have you completed these final tasks?

- Disconnected all appliances
- Defrosted and cleaned fridges and freezers
- Cancelled all regular deliveries (papers/milk)
- Picked up all items from dry cleaners
- Ensured all vaccinations and medication have been acquired from your GP
- Checked drawers/trunks/lofts for any items that have been overlooked
- Taken down any curtains or blinds
- Created a 'do not remove' area in the house for personal baggage items not to be included in your shipment such as handbags, keys, passports, tickets and all luggage
- Packed small valuables separately and left with essentials pile in a secure location e.g. jewellery, watches, money etc.
- Confirmed service meter readings and keep records
- Switched off power and water supplies (if necessary)

Tel: 0845 6006661

www.britannia-movers.co.uk

\* Britannia's currency exchange scheme is via our partners Currencies Direct – please ask for more details.

